hugenote kollege

Prayer Calling Service

# PROSPECTUS

# 2027



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*Disclaimer: The information contained in this brochure was accurate and correct at the time of publication. Please note that Hugenote Kollege NPC reserves the right to change any content and will, if possible, formally notify current and prospective students of any such changes. Every possible measure will be taken to minimise inconvenience to students.*

# MESSAGE FROM THE RECTOR

## Welcome to Hugenote Kollege!

Choosing where and what to study is an extremely important academic decision. It is a decision about the person you are becoming, the work to which you may be called, and the contribution you hope to make in South Africa.

Hugenote Kollege is a Christian private higher education institution with a long tradition of preparing people for service in churches and society. Our identity is expressed in our motto: **Prayer, Calling, and Service**. These words remind us that education should deepen knowledge, form character and equip people to act with wisdom, courage and compassion.

At Hugenote Kollege, students are invited into a learning community where academic rigour, faith-informed reflection and practical formation belong together. Through teaching, research, workplace-integrated learning and community engagement, we seek to prepare graduates who can think critically, work ethically and respond constructively to the complex realities of South Africa and the wider world.

Our commitment to social transformation is not an abstract idea; it is reflected in the professions and communities we serve, in the partnerships we build, and in the responsibility we accept to uphold human dignity, justice, and care for creation. We value each student as a person with gifts to develop, questions to explore and a contribution to make.

This prospectus provides information to help you make an informed decision about your studies. Read it carefully, consider the academic and financial commitments involved, and engage with our admissions and academic teams where further clarification is needed.



As you consider the next chapter of your journey, I invite you to discover a college where learning is purposeful, community matters and service is understood as a vocation.

**Prof. CHM Bloem**
**Rector**

# ABOUT HUGENOTE KOLLEGE

## GENERAL INFORMATION

### MAIN CAMPUS

**Physical Address:**

1 College Street, Wellington, 7655

**Postal Address:**

PO Box 16, Wellington, 7654

**Telephone:**

+27 (0)21 873 1181

**Email address:**

info@hugenote.ac.za

**Website:**

www.hugenote.ac.za

### OFFICE HOURS

Monday to Thursday: 07:45 – 16:30

Friday: 07:45 – 15:00

### BRIEF HISTORY OF HUGENOTE KOLLEGE

Hugenote Kollege NPC, situated in the historic town of Wellington, traces its origins to the renowned Huguenot Seminary, Friedenheim, and the Mission Institute—pioneering institutions established under the visionary leadership of **Rev Dr Andrew Murray** in the late nineteenth century.

In 1951, Hugenote Kollege was officially founded as the continuation of this enduring legacy of Christian education, social responsibility, and faith in action. Rooted in the Reformed tradition, the College's mission has always been to prepare individuals for service in the church and society, integrating academic excellence with spiritual formation and community engagement.

Today, Hugenote Kollege continues to embody this calling, equipping graduates to contribute meaningfully to social transformation and holistic human development.

### VISION

To be a leading Christian higher education institution that equips next generation leaders to transform society through compassion, wisdom, knowledge, skills and purpose.

### MISSION

Producing graduates who are well-equipped to flourish and make a difference. To realise this, we will:

- Equip our students to be resilient, to have integrity and wisdom and to act with compassion
- Develop integrated, innovative and relevant knowledge, attitudes and skills
- Produce research to transform a sustainable society
- Expand impact through partnerships in faith-based communities, with strategic stakeholders, and purpose-driven communities

## GRADUATE ATTRIBUTES

Hugenote Kollege graduates:

- can be involved in dealing with the brokenness of the world from a Christian ethos, faith commitment and vocation;
- are good facilitators;
- can deal with their own challenges, as well as those of others;
- are critical thinkers who can remain resilient - "Speak truth to power";
- can find joy in life;
- take responsibility for themselves;
- are emotionally mature and can analyse and integrate theory and practice with thoughtfulness and compassion;
- are informed participants in the democratic processes of our constitutional democracy, economy and ecology.

## VALUES

- Integrity
- Empathy and compassion
- Human dignity
- Respect
- Inclusivity
- Serviceability

# GOVERNANCE

Hugenote Kollege NPC operates as a private, non-profit higher education institution, governed by a Board of Directors and a Senate responsible for ensuring sound governance, financial sustainability, and institutional integrity, as well as by a Management Committee.

The Board provides strategic oversight to ensure alignment with the College's mission, values, and Christian ethos.

Academic leadership is exercised by the Senate through the Rector and the Deans of the respective Faculties, supported by qualified academic and administrative staff who uphold the highest standards of scholarship, professionalism, and service.

Operational leadership is provided by the Management Committee, which oversees the daily operational activities and academic schedules of the different departments of the College.

## BOARD OF DIRECTORS

Rev C Janse van Rensburg (Chairperson)

Mr D Theron (Vice-Chair)

Rev F Maritz

Dr C Blair

Mr A de Vries

Dr N Philander

Mr E Tallie

Dr N Venter

Mr B Vermooten

Dr E Monhla

Dr C Benade

Rev B Steyn

Me M Payne (Chief Financial Officer)

Prof C Bloem (Rector)

## ACADEMIC LEADERSHIP AND PERSONNEL

Hugenote Kollege NPC values academic excellence, integrity, and faith-informed scholarship. The College's academic team embodies the institutional vision of equipping next-generation leaders to transform society with compassion, wisdom, knowledge, skills and purpose. Our academic staff combines strong academic credentials with extensive field experience in social work, theology, and social innovation, ensuring that students receive both theoretical knowledge and practical formation.

## ACADEMIC STAFF MEMBERS

### FACULTY OF THEOLOGY

**Dean**

Dr Y Steenkamp (Dean): BTh, MA, MDiv, MTh, PhD

**BTh Degree Coordinator**

Dr G Smit: BA, BD, DD, PhD

**Church Accredited Certificate in Theology Programme Coordinator**

Rev J Botha: BTh, MDiv, PG Dip

**Centre for Social Innovation (SenSI)**

Dr F Marais (Director): BA (Admission), BTh, Lic Theology, MTh, DTh

## FACULTY OF HUMANITIES AND SOCIAL SCIENCES

### Dean

Dr N von Wielligh (Dean): BA (Social Work), HOD, BEd Honours, PGDip, MSW (Social Work), PhD

### Department of Social Work

Dr S Bredell: BA, MA, PhD

Dr J Johannisen: BSW, MA, PhD

Dr J MacDonald: BA (Social Work), MA (Social Work), PhD

Dr W van Jaarsveld: BA, BA Hons, MA, DPhil

Ms S Brandt: BSW, MSW

Ms M de Bruyn: BA (Social Work)

Ms L Fortuin: Dip (Social Work), MA (Social Work)

Mr C Klaasen: BDiac (Social Work)

Ms H Venter: BA (Social Work), MA SocSc (Social Work)

Ms K van der Merwe: Dip (Social Work)

Ms L Williams: BDiac (Social Work)

### Department of Psychology

Ms J Daniel-Smit: BA (Psychology), BA Hons (Psychology), MHSc (Research Psychology)

Dr E de Klerk: BA (Psychology), BA Honours (Psychology), MA (Research Psychology), PhD

### Department of Sociology

Ms S Meyer: BA (Social Dynamics); BA Hons (Sociology); MA (Sociology)

Ms S Parks: BA (Humanities); BA Hons (Sociology); MA (Public Sociology and Anthropology)

## FACULTY OF EDUCATION

### Acting Dean

Dr N von Wielligh: BA (Social Work), HED, BEd Honours, PGDip, MSW (Social Work), PhD

### Early Childhood Development Programme

Ms M Collins: OD JP, DSVG

Ms L Rossouw: BEd, BEd Honours

## FACULTY OF RELATIONAL ECONOMICS AND MANAGEMENT SCIENCES

### Acting Dean

Dr Y Steenkamp: BTh, MA, MDiv, MTh, PhD

### RESEARCH OFFICE

### Director

Prof C Prinsloo: BA, MA, DPhil

# APPLICATION AND REGISTRATION AT HUGENOTE KOLLEGE

## REGISTRATION PERIODS

Please refer to the respective residential programmes for registration period details. Registration for distance learning programmes takes place at the beginning of every term/semester.

## ACCREDITATION DETAILS

Each qualification's accreditation and registration details are indicated at the beginning of the respective programme.

## HOW TO APPLY

Applications may be submitted in the following ways, with the applicable application fees:

| Method of Application | | Non-Refundable Application Fee |
|---|---|---|
| **Online:** | www.hugenote.ac.za | Free |
| **Email:** | applications@hugenote.ac.za | R350.00 |
| **Mail:** | PO Box 16, Wellington, 7654 | R350.00 |
| **In-person:** | 1 College Street, Wellington, 7655 | R350.00 |

## SUPPORTING DOCUMENTS

All students must submit one (1) certified copy of each of the following documents:

- Applicant's Identity Document (Applicants who do not have a South African ID must email a copy of their passport to applications@hugenote.ac.za).
- Highest qualification obtained
- Marriage/divorce certificate (if applicable)
- Proof of residential address of the Applicant. (An affidavit by the applicant's parent(s), guardian(s), partner, spouse or landlord confirming that the applicant is residing at their residence and proof of their address will be accepted.)
- Identity Document of the person responsible for the fees
- Proof of residence of the person responsible for the fees
- Copy of medical aid card (if applicable)
- Copy of the main member on the medical aid's Identity Document (if applicable)
- Proof of payment of the application fee (if applicable)

The academic department may request any further information and/or documents required for consideration during the selection process. If the application is successful, applicants will be required to submit three (3) additional copies of the above documents at registration.

## ADDITIONAL DOCUMENTS

### FACULTY OF HUMANITIES AND SOCIAL SCIENCES

Students registering for the Bachelor of Social Work will be required to submit the documents below. These are needed before the start of the practical/workplace component of the programme. This will also enable the College to register them as students with the South African Council for Social Service Professions:

- Police Clearance Certificate
- National Child Protection Register Part B clearance (Children's Act 38 of 2005) (inquiry by a person) (Form 29)
- National Child Protection Register Part B clearance (Children's Act 38 of 2005) (inquiry by an employer) (Form 30)
- Register of Persons Convicted of Abuse of Older Person clearance (Older Persons Act 13 of 2006)

### FACULTY OF THEOLOGY

Students who wish to register for the Bachelor of Theology (BTh) or the Church Accredited Certificate in Theology (CACT) will be required to submit the following documents to enable the College to forward their details to the appropriate Ecumenical Partners of the College:

- A church endorsement letter (as provided during the registration process)

### INTERNATIONAL PROSPECTIVE STUDENTS (NON-SOUTH AFRICAN CITIZENS)

Non-South African citizens and applicants who do not hold a South African National Senior Certificate (NSC) or an Independent Examinations Board (IEB) qualification must obtain a **Foreign Conditional Exemption Certificate** or a **Full Exemption Certificate** to apply for undergraduate study at Hugenote Kollege.

These certificates can only be obtained from **Universities South Africa (USAf)**. USAf can be contacted using the following details:

**Tel:**
+27 (0)10 591 4401/2

+27 (0)12 481 2821

**Email:**
applications@usaf.ac.za

**Online:**
USAf Online Assessment

**Please note:**

*Students applying for academic programmes (e.g. the Bachelor of Theology or the Church Accredited Certificate in Theology) or Short Learning Programmes that are offered fully online, and who intend to complete their studies entirely from their home country, are* ***not required to obtain a study permit****.*

*Students making international tuition fee payments must ensure that the* ***correct tuition amount*** *is paid, considering banking charges, transaction fees, and exchange rate fluctuations.*

## MINIMUM ACADEMIC REQUIREMENTS

### DIPLOMAS

The minimum admission requirement is a National Senior Certificate (NSC) certified by Umalusi, or a Level 4 certificate obtained from training at Hugenote Kollege NPC.

The Hugenote Kollege NPC programmes are aimed at Social Services, Education, and Theology. To achieve the exit outcomes of this qualification, prospective students need the following knowledge and skills equivalent to those required at NQF Level 4:

- the ability to read, write, and use written resource material for learning and teaching in at least Afrikaans or English;
- the ability to understand fundamental mathematical/numerical concepts;

- the applied competence outlined in the core unit standards/exit level outcomes at Level 4.

## BACHELOR'S DEGREES

The minimum admission requirements for admission to a bachelor's degree at Hugenote Kollege NPC are based on the Higher Education South Africa (HESA) requirements for a bachelor's degree, as set out in Notice 1632 of Government Gazette No. 27961, dated 26 August 2005.

**The minimum admission requirements for bachelor's degree programmes are:**

- A National Senior Certificate (NSC), certified by Umalusi (or an equivalent qualification), with admission to bachelor's degree studies (bachelor's pass).
- In accordance with the official language policy of the College, proficiency in English is compulsory.
- For the **Bachelor of Theology (BTh)** degree programme, applicants must have obtained at least **50% in English** in the NSC.
- For the **Bachelor of Social Work (BSW)** degree programme, applicants must have achieved a **minimum APS score of 30** and obtained at least **60% in English** in the NSC.
- A **QCTO Certificate**, Higher Certificate, or Diploma (minimum NQF Level 5), with a pass rate of **65% or higher** in the knowledge modules of a field similar to the degree programme applied for.
- A **TVET Certificate** (minimum NQF Level 5), with a pass rate of **75% or higher** in the knowledge modules of a field similar to the degree programme applied for.
- A **tertiary qualification**, Higher Certificate, or Diploma (minimum NQF Level 5), with a pass rate of **65% or higher** from an accredited institution registered with the Department of Higher Education and Training, or from a foreign institution accredited by a recognised SAQA , will also provide access to bachelor's degree studies at Hugenote Kollege NPC.

## EXEMPTION CERTIFICATE

Within the context of South Africa's history of limited access to education and training, persons of **mature age** (23 years or older) will also be considered for admission to the College. If such a candidate has obtained an Exemption Certificate from the Matriculation Board, the candidate will be admitted to the degree programme of their choice.

Applicants who do not hold a Bachelor's Pass on the NSC or an endorsement on their Senior Certificate are required to apply for a relevant Exemption Certificate from the Matriculation Board in order to be considered for admission to a degree programme at Hugenote Kollege NPC.

**Applicants may apply online for an Exemption Certificate using the following link:**

Universities South Africa (USAf) Exemption Certificate Application

## TUITION FEES

Click here to view Tuition Fees and Accommodation

The 2027 tuition and accommodation fees are subject to approval by the Board of Directors. The approved fees are expected to be available by the end of August/September 2026 and will be published as soon as they have been approved.

# CANCELLATION POLICY

## TUITION FEES:

Students or their legal guardians must give notice of intention to cancel the application or discontinue studies in writing by completing the relevant form that can be obtained from adminoffice@hugenote.ac.za

The student and the person indicated as responsible for fees will be liable for the following depending on when cancellation is received.

| Description | Deductible fee before a refund |
|---|---|
| Cancellation before registration – Administration fee | R2,000.00 |
| Cancellation after registration but before the commencement of classes | R3,500.00 |
| Cancellation within 21 (twenty-one) days of the official programme registration date | 50% of the deposit |
| After 21 (twenty-one) days of the official programme registration date | Full-term fee payable on cancellation |

## ACCOMMODATION FEES

Students or their legal guardians must give written notification to the College of their intent to cancel the agreement.

The student and the person indicated as responsible for fees will be liable for the following depending on when cancellation is received.

| Description | Deductible fee before a refund |
|---|---|
| Cancellation before registration (after the deposit is paid and the room is allocated) – Administration fee | R1,500.00 |
| Cancellation within 21 (twenty-one) days of the official programme registration date | 100% of the deposit |
| Cancellation after 21 (twenty-one) days of the official programme registration date | Full accommodation fees for the academic year, unless the contract is transferred to another student, subject to approval. |

## FINANCIAL SUPPORT AND BURSARIES

Hugenote Kollege is committed to making education accessible to students who demonstrate financial need. Bursary assistance is, however, subject to the availability of donor funding and cannot be guaranteed in advance.

The bursary application process opens annually in **November and closes in February**. Students must first be officially registered at Hugenote Kollege, including payment of the applicable registration fee, before they can access the bursary application process.

Once registered, students may apply for bursary assistance through the **Interface bursary portal**. Students who require assistance with the application process may contact the College for support.

Bursary applications are assessed according to the availability of funding, the student's financial need, academic commitment and, where applicable, the specific criteria of individual donors. **Submitting a bursary application does not guarantee that a bursary will be awarded.**

Students remain responsible for their financial obligations to the College. Bursaries are intended to provide supplementary financial assistance and are dependent on donor contributions received by Hugenote Kollege.

### R10 Campaign – Help Fund Your Own Studies

Students may also participate in the **Hugenote Kollege R10 Campaign**, an initiative that provides students with an opportunity to raise financial support towards their own studies.

Through the campaign, students can encourage friends, family members, churches, businesses and members of the community to contribute **R10 or more** towards their studies. This provides students with an opportunity to actively participate in raising funds towards their education, while also creating awareness of their journey and the value of their studies.

The R10 Campaign is **not a bursary and does not guarantee that a student's full study costs will be covered**. It is an additional fundraising opportunity available to students, subject to the applicable campaign process.

Hugenote Kollege values the support of its donors and strives to allocate available funding responsibly, fairly and transparently to students who meet the relevant criteria.

**Who to Contact**

If you are unsure about the bursary process or require clarification on the R10 campaign, please contact **Liza Mostert** at empower@hugenote.ac.za.

## STUDENT SUPPORT

Students with specific learning needs and disabilities can apply for mandatory concessions and individualised support, upon provision of the applicable medical and/or psychological documents. This can be done through the Student Support Office.

Registered students can also contact the Student Support Office in case of any emotional, physical or personal safety needs. The Student Support Office is also available for instances of Gender Based Violence (GBV).

The Student Support Office can be contacted as follows:

**Physical Address:**

Main Campus Building, Hugenote Kollege

**Telephone:**

+27 (0)21 873 1181

**Email address:**

studentlife@hugenote.ac.za

Office hours

Monday to Thursday: 07:45 – 16:30

Friday: 07:45 – 15:00

# ASSESSMENT AND EXAMINATION

Please refer to each programme for information regarding assessment, evaluation, and examination specifics.

## LANGUAGE POLICY

In conducting its business, the College will use two languages, namely Afrikaans and English. English will be used as the primary language of institutional communication.

Tuition programmes will be presented either in Afrikaans or in English or in both these languages of tuition, provided that there is a demand for instruction in the language(s) concerned and that such programmes are academically and economically justifiable.

Afrikaans and English are to be used and developed as academic languages to achieve excellence in academic communication.

All students are entitled to be assessed in either Afrikaans or English unless a specific language of assessment is prescribed by the requirements of a relevant accreditation body.

Students enrolled in professional or occupational qualifications may be required, from time to time, to complete (a) certain task(s) in a particular language as part of their professional training.

## OFF-CAMPUS STUDIES

Students are expected to make provision for the necessary infrastructure (computers, internet, etc.) to access MyNotes and continue with their studies while off campus.

## CONTACT WITH STUDENTS

Once students have been registered, the College will send a formal communication to students using **ONLY** their official Hugenote Kollege email addresses and/or MyNotes and/or the student portal. Communication via another means will not be formally attended to.

## STUDENTS WITH SPECIAL NEEDS

Students with special learning needs must contact the Student Support office before the start of lectures and explain the specific need along with supporting medical documentation. Once the relevant Dean has confirmed in writing that the request is valid and has determined the nature of the accommodations, the student must also inform each lecturer of these needs at the beginning of every module.

# ACADEMIC AND SHORT LEARNING PROGRAMMES

Please see information on the programmes listed under the relevant faculties.

## FACULTY OF THEOLOGY

**CHE-accredited and SAQA-registered programmes in Theology**

- Bachelor of Theology (BTh) (NQF level 7) – duration: 3 to 7 years

**Institutionally Approved Short Learning Programmes in Theology and Social Innovation:**

- Church Accredited Certificate in Theology (CACT) – duration: 2 years
- Advancing Social Cohesion in Groups and Teams (Offered by the HK Centre for Social Innovation (SenSI) in partnership with OT Grow)
- Leadership Strategy and Process Facilitation in the Social Sector (Offered by the HK Centre for Social Innovation (SenSI) in partnership with ACVV)

## FACULTY OF HUMANITIES AND SOCIAL SCIENCES

**CHE-accredited and SAQA-registered programmes in Social and Human Sciences**

- Bachelor of Social Work (BSW) (NQF level 8)

The Faculty periodically offers Continuing Professional Development (CPD)-accredited courses to support the ongoing professional development of practitioners and stakeholders.

## FACULTY OF EDUCATION

**SETA-accredited and SAQA-registered programmes in Education**

- National Diploma in Early Childhood Development (ECD) (NQF level 5)

# FACULTY OF THEOLOGY

## BACHELOR OF THEOLOGY

**NQF Level 7**

**SAQA ID:** 111022

**SAQA Decision Number:** EXCO 0324/24

**Credits:** 360

### ACCREDITATION AND REGISTRATION

Hugenote Kollege NPC is provisionally registered with the Department of Higher Education and Training until 31 December 2027 as a private higher education institution in terms of the Act. Registration certificate no. 2019/HE08/003.

### CHURCH-RELATED ACCREDITATION

Hugenote Kollege is accredited by the General Curatorium of the Dutch Reformed Church (DRC) as one of its service providers for theological training. The BTh degree forms part of the training program for Specialised Ministers of the Word – also known as Diensleraars.

DRC students interested in ordination as Diensleraar must register at one of the following Seminaries of the DRC Curatoria:

| **Free State:** | **Pretoria:** | **Western Cape:** |
|---|---|---|
| seminarium@ngkvs.co.za | ngkerk@up.ac.za | toerusting@kaapkerk.co.za |

### DESCRIPTION

The curriculum of this qualification is based on a missional pedagogy. The theory and skills developed by traditional theological sub-disciplines, as well as the relevant social sciences, are handled as integrated knowledge based on core themes of missional theology. Theology is influenced by the context, and it transforms the context in which it is practised. Training in theology at the College is focused on the practice of discipleship and congregational life.

The skills that the student must master to be of service in a particular context are taught and refined in the curriculum. The content of the curriculum is developed in light of the creative tension between who God is and the skills that His disciples must develop to be able to testify and serve (together with) Him.

The offering of the course via distance education meets the needs of students who cannot attend residential training. It provides training for those who want to become ordained ministers as well as those who wish to be knowledgeable and capable of serving in other areas within the Kingdom of God.

### CAREER OPPORTUNITIES

The majority of candidates studying for this qualification will likely work in churches, para-church and/or community organisations. The qualification will enable them to integrate knowledge of the Christian faith with essential skills to serve and lead Christian communities, contribute to the development and transformation of broader society, and develop the values of such leadership.

Learners who wish to gain insight into the Christian faith and/or develop their spirituality will also benefit from this qualification. Some learners may continue with postgraduate studies after this first degree, which may be required for a professional qualification or ordination by some denominations.

## DURATION OF STUDY

Minimum three (3) years – Maximum of seven (7) years (minimum 48 credits every 12 months).

## ADDITIONAL ADMISSION REQUIREMENTS

Apart from the stated admission requirements, an additional requirement for admission to the BTh degree is access to a reliable internet connection and the possession of a computer with a webcam.

## APPLICATION PERIOD

The BTh degree comprises five modules per year, with one year-long module and four modules of a semester each. Students are required to register for a minimum of two modules and a maximum of five modules per year. The registration periods are as follows:

| | SEMESTER 1 | SEMESTER 2 |
|---|---|---|
| **APPLICATIONS OPEN** | 1 July 2026 – 5 February 2027 | 1 April 2027 – 30 June 2027 |
| **REGISTRATION** | 1-5 February 2027 | 28 June – 30 June 2027 |
| **ORIENTATION** | 8-12 February 2027 | 1 July 2027 |
| **LECTURES BEGIN** | 15 February 2027 | 5 July 2027 |

## TUITION FEES

Click here to view Tuition Fees and Accommodation

The 2027 tuition and accommodation fees are subject to approval by the Board of Directors. The approved fees are expected to be available by the end of August/September 2026 and will be published as soon as they have been approved.

## LEARNING MATERIAL AND MODE OF TEACHING

This bachelor's degree programme in Theology is a distance learning course that does not require students to attend residential classes. Instead, they can study in the comfort of their own homes through the e-learning web-based platform called 'MyNotes', which integrates the academic information of the student. Students who register for the BTh will also be registered on MyNotes and will receive a student number and password to access the MyNotes internet communication programme. By logging into MyNotes, students will be able to access their course materials, communicate with the lecturer and other students, submit their assignments, track their progress and receive feedback on their assignments and online tests.

MyNotes provides students access to the course lectures, library resources and other important documents. The lecturers will be available via MyNotes and communication software for consultation regarding the modules. The course consists of 15 modules offered over a minimum period of three years for a total of 360 credits.

Each module has 24 credits and is offered during a semester, with the exception of with the exception of the modules on the Revelation of God (TLH 131, TLH 231, TLH 331) which are offered as year-long modules.". The academic year starts at the end of January and ends in early December. Students who choose to study full-time (five modules per year) should be able to devote 40 hours per week to their studies. *Students who are unable to devote this amount of time to their studies are encouraged to study part-time*.

Formal lectures and class discussion sessions will be scheduled by individual lecturers via electronic communication technology (e.g. Zoom, Big Blue Button). Recordings of formal lectures will be available to

registered students on the MyNotes platform. Students are therefore expected to conduct his/her studies primarily via the MyNotes internet communication platform.

The mode of instruction may include reading, self-study activities, online forums/blog interaction, online multiple-choice questionnaires, online tasks/activities/tests, listening, watching, tutorials, video conferencing, group discussions, workplace learning, assignments as well as peer collaborative learning. Students' tuition fees include a subscription to Perlego, an online library platform with over 1 000 000 academic books, including a large Theology collection.

## PROGRAMME MODULES

| | FIRST YEAR | SECOND YEAR | THIRD YEAR |
|---|---|---|---|
| **MODULE 1**<br>Revelation of God<br>(Old and New Testament Science) | **TLH 131 (24 credits)**<br>Revelation and Canon Formation; Exegesis;<br>Pentateuch;<br>Synoptic Gospels and Acts | **TLH 231 (24 credits)**<br>Exegesis;<br>Deuteronomistic history;<br>Prophetic Literature;<br>Pauline Literature;<br>General Letters | **TLH 331 (24 credits)**<br>Exegesis;<br>Chronistic History;<br>Wisdom Literature;<br>Johannine Literature;<br>Hebrews |
| **MODULE 2**<br>Theology of God<br>(Systematic Theology) | **TLH 132 (24 credits)**<br>Creation; Covenant;<br>General Revelation;<br>Trinity; Sin; Providence | **TLH 232 (24 credits)**<br>Christology;<br>Soteriology;<br>Incarnation Lifestyle | **TLH 332 (24 credits)**<br>Pneumatology;<br>Eschatology |
| **MODULE 3**<br>Spiritual Formation<br>(Church History and Spirituality) | **TLH 133 (24 credits)**<br>Foundations of Christian Spirituality;<br>Church History Overview;<br>Creed Formation and Ecumenism | **TLH 233 (24 credits)**<br>Spiritual Formation;<br>Spiritual Disciplines;<br>South African Church History;<br>Christian Spirituality | **TLH 333 (24 credits)**<br>Missional Church;<br>Missional Leadership;<br>Church and Mission History |
| **MODULE 4**<br>Kingdom of God<br>(Practical Theology) | **TLH 134 (24 credits)**<br>Introduction to Practical Theological Ecclesiology;<br>Youth Ministry | **TLH 234 (24 credits)**<br>Liturgy;<br>Homiletics; | **TLH 334 (24 credits)**<br>Ecclesiology and Ethics;<br>Church Administration and Polity |
| **MODULE 5**<br>Cosmos, God and Humanity<br>(Missiology) | **TLH 135 (24 credits)**<br>Community Development;<br>Community Diaconate | **TLH 235 (24 credits)**<br>Pastoral Care;<br>Theology of Lament | **TLH 335 (24 credits)**<br>World Religions;<br>Inter-religious networking |

### ASSESSMENT

Assessment is conducted on an ongoing basis as an integral part of the pedagogy of the programme. It consists of formative and summative assessments (examinations). Students must achieve a final mark of 50% (formative and summative assessments combined) to pass the module. All assessments for the BTh programme are done online through the MyNotes Learning Management System.

## CHURCH ACCREDITED CERTIFICATE IN THEOLOGY (CACT)

### ACCREDITATION

The Church Accredited Certificate in Theology is a non-credit-bearing institutionally approved short learning programme that is not registered on the National Qualifications Framework.

The CACT is recognised by the Dutch Reformed Church (DRC) as a certificate for the confirmation of church council members.

The CACT is recognised by the United Congregational Church of Southern Africa to equip its church members for a specific ministry in the church.

#### DUTCH REFORMED CHURCH (DRC)

The Church Accredited Certificate in Theology (CACT) at Hugenote Kollege is accredited by the General Curatorium of the Dutch Reformed Church (DRC) as part of the training programme for lay ministers (*Bedienaars*). DRC students registering for the CACT qualification will register with their Church Council and Presbytery, as well as with one of the following seminaries of the DRC's Curatoria:

| **Free State:** | **Pretoria:** | **Western Cape:** |
|---|---|---|
| seminarium@ngkvs.co.za | ngkerk@up.ac.za | toerusting@kaapkerk.co.za |

#### UCCSA

The Church Accredited Certificate in Theology (CACT) at Hugenote Kollege is accredited by the Assembly Training in Ministry Committee of the United Congregational Church of Southern Africa (UCCSA) as part of the Evangelists' training programme.

UCCSA students interested in completing this certificate must register with their Church Council and Presbytery as well as with:

| **General Secretary:** | **Mission and Ministry Secretary:** |
|---|---|
| gensec@uccsa.co.za | mmsecretary@uccsa.co.za |

### DESCRIPTION

The course is a Short Learning Programme (SLP) offered via distance learning. Instruction is provided by staff approved by Hugenote Kollege and its ecclesiastical partners. Assessment is conducted by a pastor within the congregation or presbytery where the student resides or by other approved individuals who will be trained by Hugenote Kollege.

The SLP is a skills-based programme that is aligned pedagogically with the National Qualifications Framework (NQF) Level 3 (first year) and 4 (second year, exit level). It is not officially registered on the National Qualifications Framework. It comprises five modules, four of which are core modules, and the remaining module is an elective module. The elective module is selected based on the student's calling and desired competence within their congregation and denomination.

Please note that all students in this programme study in a formative relationship with a mentor who is ordained clergy with a BTh degree. This person must be nominated by the prospective student in the application process.

## CORE MODULES

| First Year, Term 1 | First Year, Term 2 | Second Year, Term 3 | Second Year, Term 1 |
|---|---|---|---|
| Reformed Theology (CAC101) | Reformed Ecclesiology and Church Law (CAC102) | Missional Spirituality (CAC103) | Reformed Hermeneutics (CAC201) Community |

## ELECTIVE MODULES

The following elective modules (from which students must choose one per term) are offered during the second year of study in the second and third terms, respectively:

| Second Year, Term 2 | Second Year, Term 3 |
|---|---|
| Preaching and Liturgy (CAE201)<br>Youth and Family (CAE203) | Ethics, Missional Leadership, and Church Administration (CAE202)<br>Community Diaconate (CAE204)<br>Pastoral Care (CAE208) |

The course outcomes are predetermined, and the assessment criteria set the requirements to meet these outcomes. The College awards skills certificates to successful candidates.

## CAREER OPPORTUNITIES

Since this is not a formal qualification but rather aims to equip church members and church council members to serve in a specific area of their church's activities, it does not prepare candidates for a formal profession.

## DURATION OF STUDY

The course duration is set at no less than two years and no more than three years. Within these boundaries, candidates and their facilitators can agree on a work method and pace that suits them.

## ADMISSION REQUIREMENTS

Although a National Senior Certificate (NQF level 4) is preferable, learners only need an NQF level 2 qualification (Grade 10 in South Africa). The Dutch Reformed Church (DRC) has an additional requirement that candidates must be nominated or recommended for study by their church councils.

Upon registration, students will be sent a letter of church acceptance which needs to be signed by the relevant parties. This letter confirms that the congregation takes note of the student's intention to study the course.

## LEARNING MATERIALS AND MODE OF TEACHING

Learning materials are made available on the College's online communication platform, MyNotes. Recommended resources are provided per module, but there are no prescribed materials beyond those available on MyNotes. Access to equipment that allows for online learning is essential for this course. Lectures are offered in both English and Afrikaans and are recorded for any students who are not able to attend class.

Registered candidates receive a username and password from the College, allowing them to access study materials and assignments at any time. Assignments are submitted electronically by students on MyNotes,

where they are also reviewed and moderated. Classes are held weekly or bi-weekly on an online platform depending on the module.

## TUITION FEES

Click here to view Tuition Fees and Accommodation

The 2027 tuition and accommodation fees are subject to approval by the Board of Directors. The approved fees are expected to be available by the end of August/September 2026 and will be published as soon as they have been approved.

## MODULE OUTLINES

### CORE MODULES

| CORE MODULE | LEARNING OUTCOMES |
|---|---|
| **CAC101: Reformed Theology** | 1. Candidates can articulate their calling concerning the Triune God and His revelation of salvation and communicate this in relevant African contexts.<br>2. Candidates understand missional theology and communicate it within an appropriate African context.<br>3. Candidates can interpret Scripture in light of themes from salvation history and communicate this in applicable African contexts.<br>4. Candidates can foster a sense of identity by communicating the background and content of the ecumenical creeds.<br>5. Candidates possess basic knowledge of general church history and can outline the Reformed tradition and Reformation "sola's" within the broader scope of church history. |
| **CAC102: Reformed Ecclesiology** | 1. Candidates can explain the origin, nature, and calling of the Church.<br>2. Candidates have knowledge of general church history, Reformed church history, and the church history of their denomination.<br>3. Candidates understand their specific denomination's church governance and can apply it contextually.<br>4. Candidates have knowledge of their denomination's understanding of church offices and can apply it through servant leadership. |
| **CAC103: Missional Spirituality** | 1. Candidates understand missional ecclesiology and its impact on the formation of believers.<br>2. Candidates can articulate the nature and calling of the Church in light of the *Missio Dei*.<br>3. Candidates understand the role of missional leadership.<br>4. Candidates understand the nature and trajectory of missional formation and how it shapes spirituality.<br>5. Candidates can integrate their personal faith development with the *Missio Dei* and ministry within their faith community.<br>6. Candidates can articulate their personal calling and relate it to the *Missio Dei* and the life of Christ.<br>7. Candidates understand the role of missional spirituality in enabling missional leadership. |

| | |
|---|---|
| **CAC201: Reformed Hermeneutics** | 1. Candidates understand the concept of hermeneutics and can communicate the Reformed approach to Scripture interpretation.<br>2. Candidates can distinguish between exegesis and eisegesis and understand their implications.<br>3. Candidates can apply a basic exegetical method.<br>4. Candidates can interpret biblical texts in relation to their immediate and broader literary contexts, as well as literary genres.<br>5. Candidates understand the impact of the cultural-historical background on text interpretation and key cultural-historical themes relevant to biblical interpretation.<br>6. Candidates can interpret biblical texts in relation to church tradition and creeds. |

**ELECTIVE MODULES (STUDENTS CHOOSE 1 PER TERM)**

The learning outcomes for the elective modules are as follows:

| ELECTIVE MODULE | LEARNING OUTCOMES |
|---|---|
| **CAE201: Preaching and Liturgy** | 1. Candidates possess basic knowledge of how liturgy influences communal and individual faith formation.<br>2. Candidates display skills regarding the essential elements of a worship service and are able to organise and lead a service (including communion if denominationally ordained).<br>3. Candidates can design a process to select and read a text for a worship service, promoting a quality sermon with a contextually relevant purpose.<br>4. Candidates are able to apply a basic exegetical methodology to enhance understanding of a text for the purpose of designing a sermon or Bible study.<br>5. Candidates have basic knowledge of homiletic processes for preparing a sermon or a Bible study.<br>6. Candidates can understand and apply various generic sermon styles, including:<br>o Encouragement<br>o Funerals<br>o Children's services<br>o Easter<br>o Christmas services<br>o Communion<br>o Baptism<br>o Ordination<br>7. Candidates understand and deliver denomination-specific sermons in accordance with the standards provided by the church partners.<br>8. Candidates embody the calling of communicating God's word combined with appropriate communication skills, e.g. with appropriate voice projection and intonation, demonstrating suitable body language, and maintaining presence within the worship space |

| | |
|---|---|
| **CAE202: Ethics, Missional Leadership, and Church Administration** | 1. Candidates can discuss general definitions of leadership and describe their understanding of missional leadership.<br>2. Candidates assess their own development as leaders in terms of their areas of strength and areas requiring growth;<br>3. Candidates engage with their congregation and church structure(s) in a process of personal leadership development.<br>4. Candidates possess knowledge of ethics as it relates to their office in the church and can articulate their responsibilities regarding how this office functions within the larger church structures.<br>5. Candidates are knowledgeable about the Ethical Code for ordained ministry within their church denomination and can apply it to their ministry.<br>6. Candidates can navigate ethical dilemmas and discern a biblical approach to addressing them within the structures of the church.<br>7. Candidates have knowledge of the basic principles of church administration, as they function within the Church law of their denomination, including:<br>• Financial stewardship<br>• Church membership<br>• Functions of the Church Council, Presbytery, and Synod |
| **CAE203: Youth and Family** | 1. Candidates understand the process of faith formation in different contexts and developmental stages.<br>2. Candidates can plan and facilitate formative activities, such as:<br>• Creative storytelling techniques to discover knowledge/truth;<br>• Games and activities to deepen relationships.<br>3. Candidates can communicate and demonstrate a theology of service in their relationships, guiding children, teenagers, and adults to practice servanthood as both a gift and responsibility.<br>4. Candidates are skilled in designing spaces for diverse types of worship and faith practices, taking into account various spirituality types.<br>5. Candidates can facilitate discussions with families about identity related to baptism, calling, and formation, a skill needed for conversations with both minors and extended family or caregivers. |
| **CAE204: Community Diaconate** | 1. Candidates view the Trinity and the Missio Dei as foundational to reflecting on mercy, and what it means to 'be' church within the African context.<br>2. Candidates are capable of developing a personal definition and understanding of a theology of diaconate.<br>3. Candidates can conduct a community analysis with an accurate assessment of the socio-economic conditions in the community, being aware of the cultural, historical, and theological themes of the community.<br>4. Candidates facilitate processes aimed at discerning the question: "Where and how is God at work in the community of which we are part, and how can we join in?"<br>5. Candidates understand and value networks within local communities and are skilled in creating and maintaining networks and partnerships. |

| | |
|---|---|
| | • They build relationships with organisations and communities (beyond just the congregation);<br>• They identify opportunities to strengthen relationships with stakeholders;<br>• They identify and connect institutions with resources to structures through which a shared calling can be manifested.<br>6. Candidates recognise new opportunities that promote the Kingdom of God. |
| **CAE208: Pastoral Care** | 1. Candidates describe the nature and goals of pastoral care.<br>2. Candidates explain biblical principles for pastoral care.<br>3. Candidates demonstrate:<br>• a basic self-understanding aligned with the values of a pastoral caregiver;<br>• values that correspond with biblical principles.<br>4. Candidates possess knowledge of common themes and needs encountered in pastoral care.<br>5. Candidates demonstrate skill in holding a space that aligns with pastoral values.<br>6. Candidates appreciate individuals as part of communities and use strategies for communal life that support individual well-being.<br>7. Candidates have knowledge and demonstrate basic skills in:<br>• informal pastoral support<br>• individual pastoral care;<br>• pastoral care for couples;<br>• pastoral care for groups.<br>Candidates possess knowledge of and can demonstrate foundational skills for pastoral care, including building trust, active listening, reflective feedback, empathy, and cultural sensitivity.<br>Candidates are knowledgeable about the most prominent contextual needs in pastoral care. The main themes covered include the following:<br>• Mental health (depression, anxiety, and suicide)<br>• Trauma; Pandemics<br>• Relationship issues<br>• Illness and death; Loss and grief<br>• Addiction/Abuse (physical and emotional) |

## ASSESSMENT

Assessment is done on an ongoing basis as an integral part of the pedagogy of the programme. It consists of formative assessments done in conjunction with the student's mentor. Students must achieve a final mark of 50% (formative and summative assessments combined) to pass the module. All assessments for the CACT programme are done online through the MyNotes Learning Management System.

APPLY NOW

# FACULTY OF HUMANITIES AND SOCIAL SCIENCES

## BACHELOR OF SOCIAL WORK

**NQF LEVEL 8**

**SAQA ID:** 105031

**SAQA Decision Number:** 04123/18

**Credits:** 540

### ACCREDITATION AND REGISTRATION

Hugenote Kollege NPC is provisionally registered with the Department of Higher Education and Training until 31 December 2027 as a private higher education institution under the Act. Registration certificate no. 2019/HE08/003.

### DESCRIPTION

The Bachelor of Social Work (BSW) degree aims to provide a well-rounded education that prepares graduates to effectively engage with people on micro-, mezzo- and macro levels within a dynamic socio-political context. The qualification is designed to equip graduates to engage people in problem-solving, promote social change and development, social cohesion and the empowerment and liberation of people. The programme is underscored by principles of respect for human dignity and diversity, social justice, and balancing human rights and their corollary duties and collective responsibilities.

Hugenote Kollege NPC's mission is to contribute to the holistic healing and development of communities. The bachelor's degree in Social Work is therefore designed to provide students with a knowledge base, understanding, and skills to work within partnerships and networks while maintaining the ethos of human dignity, transparency, equal rights and harmonious relationships. This requires that they integrate faith, knowledge and skills to nurture and enhance the awareness of the self and others in practice.

### CAREER OPPORTUNITIES

Graduates may pursue careers as social workers in the public, non-profit and occupational sectors as well as in private practice.

### DURATION AND MODE

The BSW degree is presented as a four-year full-time residential degree.

### LEARNING MATERIAL

Students will be provided with a module guide for each module. Textbooks will be prescribed for different modules. While students will be encouraged to purchase these books to use in practice, all prescribed books and other readings will be available in the College Library.

### TUITION FEES

Click here to view Tuition Fees and Accommodation

The BSW degree is divided into two registration periods per academic year. The difference after the minimum registration payment must be settled within three months after registration. Students will not be allowed to register for the second academic period if any fees for the first period have not been settled and deposits for the second academic period have not been paid.

The fourth year of the BSW degree has one registration at the beginning of the academic year. The difference after payment of the minimum registration amount must be settled within three months after registration.

The 2027 tuition and accommodation fees are subject to approval by the Board of Directors. The approved fees are expected to be available by the end of August/September 2026 and will be published as soon as they have been approved.

Hugenote Kollege endeavours to include all reasonable costs relating to practical placement in the above fees, but additional fees may be charged subject to the location of practical placement.

In addition to the above, students are advised to budget approximately R5 000.00 for book purchases.

The following book is compulsory and will be used during the four years of study:

| Author | Title | ISBN No | Year | Format |
|---|---|---|---|---|
| Rautenbach, JV; Maistry, SM; and Shokane, AL | Introduction to Social Work 2nd edition | 9781485131991 | 2023 | Print copy |

## MODULE OUTLINES

Modules are divided into core and fundamental modules. Core modules are directly related to Social Work, while fundamental modules act as support to enhance knowledge, understanding and skills. All modules are compulsory.

Prerequisites (Pre) are indicated (if applicable) on the College website as well as on the MyNotes portal. Should a prerequisite be indicated, it must be successfully completed before registering for the stated module.

Co-requisites (Co) indicate two or more modules that must be undertaken in the same study period.

### BSW FIRST YEAR

| CORE MODULES |
|---|
| SWH 111: Introduction to Social Work Methodology (12 Credits) |
| SWH 122: Introduction to Social Work (12 Credits) |
| SWH 123: Introduction to practical training (12 Credits) |
| **FUNDAMENTAL MODULES** |
| SEH 111: Creative communication in intercultural work (6 Credits) |
| TEH 111: Personal calling, the church and community (6 Credits) |
| SEH 123: Professional writing (6 Credits) |
| PSH 111: Introduction to Psychology (12 Credits) |
| PSH 122: Child and adolescent development (12 Credits) |
| SOH 111: Introduction to Sociology (12 Credits) |
| SOH 122: Social dynamics within global and national transitions (12 Credits) |

### BSW SECOND YEAR

| CORE MODULES |
|---|
| SWH 211: Case work as a method (12 credits) |
| SWH 230: Practical training (18 Credits) |
| SWH 213: Contemporary issues in social work (12 credits) |
| SWH 224: Group work as a method (12 Credits) |
| SWH 226: Poverty, unemployment and social injustice (12 credits) |
| **FUNDAMENTAL MODULES** |
| TEH 221: Diaconate as hermeneutical approach (12 credits) |
| PSH 211: Adult Development and Ageing (12 credits) |
| PSH 222: Psychopathology (12 credits) |
| SOH 211: Sociological theories (12 credits) |
| SOH 222: Structural determinants in current-day South Africa (12 Credits) |

**BSW THIRD YEAR**

| CORE MODULES |
|---|
| SWH 311: Multidimensional perspectives (12 credits) |
| SWH 330: Practical training: 3rd year (48 credits) |
| SWH 312: Community work as a method (12 credits) |
| SWH 324: Substance abuse and legislation (12 credits) |
| SWH 325: Child and family care practice and legislation (12 credits) |
| SWH 326: Social Research (12 credits) |
| **FUNDAMENTAL MODULES** |
| PSH 311: Social Psychology (12 credits) |
| PSH 322: Personality Psychology (12 credits) |
| SOH 311: Sociology of Development (12 credits) |
| SOH 322: Research in Sociology (12 credits) |

**BSW FOURTH YEAR**

| CORE MODULES |
|---|
| SWH 411: Casework: Intervention Strategies (12 credits) |
| SWH 412: Group work: Intervention strategies (12 credits) |
| SWH 413: Community work: Practice models and strategies (12 credits) |
| SWH 424: Management (12 credits) |
| SWH 425: Supervision (12 credits) |
| SWH 431: Research Project (24 credits) |
| SWH 430: Practical training: 4th year (72 credits) |

## ASSESSMENT

Assessment is done on an ongoing basis as integral part of the pedagogy of the programme. It consists of formative and summative assessments (examinations). Students must achieve a final mark of 50% (formative and summative assessments combined) to pass the module. Assessments for the BSW programme can be done in person or online through the MyNotes Learning Management System.



# FACULTY OF EDUCATION

## NATIONAL DIPLOMA IN EARLY CHILDHOOD DEVELOPMENT

NQF LEVEL 5

**SAQA ID:** 64650

**Credits:** 240

### ACCREDITATION AND REGISTRATION

Quality Assurance and Certification Body – ETDP SETA (Education, Training and Development Practices Seta)

### DESCRIPTION

This programme provides a solid grounding in the academic theory underpinning the main concepts of Early Childhood Development. The purpose of the programme is to enable students to plan and implement age-appropriate programmes for children from birth to age five. These learner programmes are designed to assist facilitators in the Early Childhood Development facility. The curriculum includes a significant practical component based on workplace placements.

### CAREER OPPORTUNITIES

With this qualification, successful students could pursue a career in Early Childhood Development and be employed by any school or day-care centre accommodating children between 0 and 5 years. Consideration can also be given to opening a school or day-care centre as an entrepreneur!

### DURATION AND MODE

Two-year full-time qualification. This excludes the post-tuition in-house assessment and moderation as well as the administrative processes conducted by the relevant quality assurance body (SETA).

The Diploma in Early Childhood Development consists of the Higher Certificate in Early Childhood Development (LP 23117) and the Diploma in Early Childhood Development (LP 23118). The programme is therefore structured in such a way as to enable students to exit the programme at the end of the first year with a Higher Certificate in Early Childhood Development, if they do not wish to continue their studies.

### TUITION FEES

The National Diploma in Early Childhood Development is divided into two registration periods per academic year. The difference after the minimum registration payment must be settled within three months after registration. Students will not be allowed to register for the second academic period if any fees for the first period have not been settled and deposits for the second academic period have not been paid.

Click here to view Tuition Fees and Accommodation

The 2027 tuition and accommodation fees are subject to approval by the Board of Directors. The approved fees are expected to be available by the end of August/September 2026 and will be published as soon as they have been approved.

### LEARNING MATERIAL

All learning materials (study guides and workbooks) are included in tuition fees.

## PROGRAMME MODULES

| MODULE | THEME |
|---|---|
| **Module 1** | Develop and apply academic literacy skills |
| **Module 2** | Design and conduct research |
| **Module 3** | The physical, emotional, social, and intellectual well-being of learners |
| **Module 4** | Organising, developing, managing, facilitating, and mediating an ECD programme of learning |
| **Module 5** | Facilitating learning programmes in the Reception Year |
| **Module 6** | Manage a medium-scale ECD service |

## ASSESSMENT

Assessment is done on an ongoing basis as an integral part of the pedagogy of the programme. It consists of formative and summative assessments (examinations). Students must achieve a final mark of 50% (formative and summative assessments combined) to pass the module. Assessments for the ECD programme can be done in person or online through the MyNotes Learning Management System.



# ACCOMMODATION

## HUGENOTE KOLLEGE RESIDENCES

Residence accommodation for male and female students is offered on centrally located, access-controlled and CCTV-monitored campuses within walking distance from the academic campuses and the town centre.

Please note that accommodation is provided on a self-catering basis, therefore, meals are not included in the fees below. Student meals may, however, be booked at the cafeteria, and we strongly encourage students to do so (Please see Student Catering Services for more information). Alternatively, kitchens are available to students for food preparation and communal fridges are also available for food storage at their own risk. Microwaves are centrally located solely for reheating of food.

All rooms include a single bed, desk/table for studying purposes as well as a wardrobe. All windows are either covered by blinds or taped curtains. Students may elect to bring their curtains and mattresses at their own risk.

Residence accommodation placement is subject to academic placement. A minimum payment has to be made to secure the room. Payment of a particular deposit amount does not guarantee placement in a single or double room as placement is subject to availability. For more information on our residences please contact applications@hugenote.ac.za.

Amounts quoted below exclude a compulsory house chest fee to be determined annually by each residence to cover small in-house social activities, residence clothing, etc.

## ACCOMMODATION FEES

Click here to view Tuition Fees and Accommodation.

The 2027 tuition and accommodation fees are subject to approval by the Board of Directors. The approved fees are expected to be available by the end of August/September 2026 and will be published as soon as they have been approved.

The minimum payment for accommodation is a non-refundable deposit and includes the first instalment of accommodation fees. Residential placement will not be considered unless the minimum academic registration payment has been received.

For accommodation guidelines, comprehensive information, and residence rules, please visit: https://hugenote.com/facilities.php

## STUDENT CATERING SERVICES

As of 2022, Grumbly Tummy Eatery has been contracted by the Hugenote Kollege to offer meals, snacks and more refreshments at the Flippie Cafeteria situated on the main campus. Included in the services provided are home-style student dinners on weekdays at student-friendly prices. For more information, please visit the cafeteria or send a WhatsApp to 0736725791.



# STATIONERY AND ACCOMMODATION REQUIREMENT LISTS

## PRESCRIBED STATIONERY REQUIREMENTS:

### EARLY CHILDHOOD DEVELOPMENT

- A4 exam pads (at least 2)
- Black pens
- HB pencils
- Highlighters
- Eraser
- Ruler
- Sharpener
- Glue stick (Pritt, Bostik etc.)
- Colouring pencils and/or Retractable crayons
- Scissors
- Black permanent marker
- Koki pens (thick and/or fine)
- A4 coloured 80-gram paper (minimum: pad of multi-coloured 50 pages)
- A4 coloured 160-gram board (minimum: pad of multi-coloured 50 pages)
- Minimum 10 x A3 multi-coloured 160-gram poster board
- A4 Clear plastic filing sleeves – minimum 25
- Stickers (animals, transport, fruit, vegetables, etc.)
- Powder
- Paint (primary colours)
- Paint brushes

**A proposed list of resources that prospective students may collect to be used for classroom activities:**

- Stapler
- Calculator (basic, not scientific) (your phone's calculator is not allowed in examination venues)
- Memory stick (memory size of your choice)
- 10 x magazines (to be used for assignments – cutting out pictures, tear and paste activities, etc.)
- Neatly covered/printed Lever Arch file – for filing of manuals and other important programme materials
- Any scrap paper, material, beads, pipe cleaners, ribbons, buttons, sticks (e.g. ice cream, coloured sticks), punch eyelets, stickers, toilet rolls, paper plates, paper doilies, gift wrap paper, etc.

**Please note:** Make provision in your financial planning for extra expenses (such as laminating costs, printing costs, binding costs, etc.)

## BACHELOR OF SOCIAL WORK

- A4 exam pads (at least 2) and/or Notebooks
- Black pens
- HB pencils
- Highlighters
- Eraser
- Ruler
- Sharpener
- Glue stick (Pritt, Bostik etc.)
- Stapler
- Calculator (basic, not scientific) (your phone's calculator is not allowed in exam rooms)
- Memory stick (memory size of your choice)
- Lever arch files – for filing notes and other important programme materials

# ACCOMMODATION REQUIREMENTS

## NECESSARY ITEMS

- Bedding and pillows
- Towels and toiletries
- Bed mat (optional)
- Identity Document
- Torch in case of emergency and/or battery-operated lighting during load shedding
- SABS-approved multi-plug
- Crockery (plates, bowls, mugs, etc.)
- Cutlery (knife, fork, spoon, teaspoon)
- Can opener (should it be needed)
- Umbrella
- Swimming and sports gear (optional)
- Sports equipment (optional)
- Laundry basket and pegs
- Automatic washing powder only
- Musical instruments (optional)
- First-aid supplies (medication, plasters, bandages, pain tablets, etc.)
- Hangers for clothes
- Broom and dustpan
- Dishcloth
- Kitchen tray
- Plate cover for microwave
- Earphones

## ACCEPTABLE ELECTRICAL ITEMS

- Kettle
- Air fryer (not exceeding 3.5 litres)
- Electric frying pan
- Reading lamp
- Small radio / CD player
- Iron
- Hairdryer and straightener
- Computer/laptop/printer
- Fan
- Mosquito repellent (trap)
- Bar fridge (130 litres or smaller)

- Halogen heater

**UNACCEPTABLE ITEMS**

- Kitchen appliances (including, but not limited to microwaves)
- Stove
- Big CD player / Hi-Fi
- Electric blanket
- Open element heater
- Candles and lamps
- Weapons and firearms
- Illegal substances and drugs
- Alcohol
- Hookah pipe

You are requested to arrange insurance for any theft of and/or damage to your property during your stay in the accommodation, as the Hugenote Kollege will not be held liable for any loss or damage to personal property.

# POLICIES

## ACADEMIC

Refer to the Hugenote Kollege website.

https://www.hugenotekollege.co.za/policies.php

## STUDENTS

Refer to the Hugenote Kollege website.

https://www.hugenotekollege.co.za/policies.php